

MAHARASHTRA WATER RESOURCES REGULATORY AUTHORITY

Statement of final requirement stationery for 2022-23

Category (A)

Sr. No.	Description	Item in Quantity	Rate		
			Rate (Rs.)	GST	Total (Rs.)
1	2	3	4	5	6
1	Cello Ball Pen (Black)	1pkt			
	Cello Ball Pen (Blue)	1pkt			
2	Add Gel Refill (GR -20) (Green, Red, Black, Blue)	Green 1pkt Red 1pkt Black 1pkt Blue 1pkt			
3	Add Gel Pen (Achiever) (Green, Red, Black, Blue)	Green 1pkt Red 1pkt Black 1pkt Blue 1pkt			
4	JK Excel Bond Paper 100 gsm	1 Ream			
5	A/3 Size paper (Copy Power)	1 Ream			
6	A/4 Size paper (Copy Power)	1 Box			
7	Toilet Roll Big (Capital)	1 Box			
8	Fevi Stick 15 mg Big	1 Box			
9	Plastic folder (Lemina Morocco)	1 Dozen			
10	White Correction fluid (Koras Eraz-ex)	1 Box			
11	White Correction pen (Koras Eraz-ex)	1 Box			
12	Pencils (Apsara HB)	1 Box			
13	Scissors Medium size	1 No			
14	Cello Tape (Big)	1 Bundle			
15	High Lighter (Pik Pens)	1 Packet			
16	Eraser Med (Apsara)	1 Box			
17	Envelops-white (Printed Office Address) (27 & 12 ½ cms)	500 Nos.			
18	Envelops-white (Printed Office Address) (24 x 11 cms)	2,000 Nos.			
19	Envelops-brown (Printed Office Address) (30 x 25 cms)	100 Nos.			
20	Cloth Covers (30 x 25 cms)	100 Nos.			
21	Writing pad (Deluxe) (24 Pages)	1 pkt			
22	Spiral Diary No.6	1 pkt			
23	Binder clip small (Music 555)	1 Box			
24	Binder clip Medium (Music 555)	1 Box			
25	Binder clip Large (Music 555)	1 Box			
26	File boards-Two flap	250 Nos.			
27	Post it Notes (yellow)	1 pkt			
28	Notes Sticker (various colours)	1 Pkt			
29	Post it Notes (White)	1 Pkt			
30	Tags (Red)(Length 10")	1 Bundles			
31	Tags (White)(Length 20")	1 Bundles			
33	Stapler Pins Big (Kangaro)	1 Box			

34	Stapler Pins Medium (Kangaro)	1 Box			
35	Stapler Pines Small(Kangaro)	1 Box			
36	Tissues Box (Maruti)	1 Box			
36	Signboard Pins	1 Box			
37	Pencil Cells AAA (Eveready)	1 pkt			
38	Pencil Cells AA (Eveready)	1 pkt			
39	Pocker (Tocha)	1 No			
40	Shorthand books	1 pkt			
41	Scales 12 Inches (Omega - Deluxe)	1 No			
42	Metal Scale 12 Inches (S.S.)	1 No			
43	Punch Machine (Kangaro DP-280)	1No			
44	Punch Machine (Kangaro DP-60)	1No			
45	Cutter	1No			
46	Stamp Pad	1 No			
47	U Pins	1 Box			
48	Cloth Cover 10x12	1 No			
49	Register 200 Pages (Sunny Deluxe)	1 No			
50	Presenty Muster Roll 200 Pages (Sunny Deluxe)	1 No			
51	Rubber Band Small size	1 Pkt			
52	Printed File	500 Nos.			
53	Letch File (Board File)	20 Nos.			
54	Box File	1 No			
55	Sign Pen	1 No			
56	Separator	500 Nos.			
57	Cello Tape Small	1 Bundle			
58	Stapler Small (Kangaro)	1 No			
59	Stapler Medium (Kangaro)	1 No			
60	Stapler Big (Kangaro)	1 No			
61	Legal size paper (white)	1Ream			
62	Legal size paper (Green)	1 Ream			
63	Uniball eye fine (Blue)	1 No			
64	Uniball eye fine (Red)	1 No			
65	Uniball eye fine (Green)	1 No			
Total					

Category (B)					
Cartridge					
Sr. No.	Description	Item in Quantity	Rate		
			Rate (Rs.)	GST	Total (Rs.)
Black Cartridge					
1	Printer Cartridge Refill Samsung pro express 3320 ND Black	1 No.			
2	Printer New Cartridge Samsung pro express 3320 ND Black	1 No.			
3	Printer Cartridge Refill HP Laser Jet 1020 Black 12A	1 No.			
4	Printer New Cartridge HP Laser Jet 1020 New 12A	1 No.			
5	Printer Cartridge Refill HP Laser Jet 1320 Black 49A	1 No.			
6	Printer New Cartridge HP Laser Jet 1320 Black 49A	1 No.			
7	Printer Cartridge Refill HP Laser Jet Pro MFP M 128fn Black 88A	1 No.			
8	Printer New Cartridge HP Laser Jet Pro MFP M 128Fn Black 88A	1 No.			
9	Cannon Cartridge Refill MF 244 dw Black 337	1 No.			
10	Cannon New Cartridge MF 244 dw Black 337	1 No.			
Colour Cartridge					
11	HP Colour Printer Refill Cartridge Laser Jet ProMFP M 377 dw 410A y, m, c, k	1 No.			
12	HP Colour Printer New Cartridge Laser Jet ProMFP M 377 dw 410A y, m, c, k	1 No.			
13	HP Colour Printer Refill Cartridge Ink Tank 115 colour k, c, m, y	1 No.			
14	HP Colour Printer New Cartridge Ink Tank 115 colour k, c, m, y	1 No.			
15	HP Colour Printer Refill Cartridge Laser Jet Pro M254 dw Cartridge no 202A y, m, c, k	1 No.			
16	HP Colour Printer New Cartridge Laser Jet Pro M254 dw Cartridge no 202A y, m, c, k	1 No.			
17	Pen drive 16 GB (Scan disk)	1 No			
18	Pen drive 32 GB (Scan disk)	1 No.			
Total					

Category (C)					
Sanitary Item					
Sr. No.	Description	Item in Quantity	Rate		
			Rate (Rs.)	GST	Total (Rs.)
1	Sunny Cube	1 Pkt			
2	Coline Bottle	1 Bottle			
3	Harpic Bottle	1 Bottle			
4	Scotch Brite	1 No.			
5	Pril Liquid	1 No.			
6	Vim Soap	1 No.			
7	Duster Check	1 No.			
8	Duster Green	1 No.			
9	Duster Yello	1 No.			
10	Hand Wash (Dettol) Refill Pack	1 Ltr.			
11	Broom	1 No.			
12	Air Freshner (Abi pure)	1 No.			
13	Wipes (Kitchen)	1 No.			
14	Hand Sanitizer (Dettol)	1 Liter			
15	Spin Mop (Gala)	1 No.			
16	Toilet brush	1 No.			
Total					

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