

ANNEXURE – I

WATER QUALITY INSPECTION, VERIFICATION AND SAMPLE COLLECTION FORM

(Under the Maharashtra Water Resources Regulatory Authority (Water Quality
Assessment of Bulk Water Users) Order, 2026)

PART A – GENERAL INFORMATION

Particulars	Details
Water Quality Assessment No.	
Date	
Time (From – To)	
Purpose of Assessment	☐ Routine Monitoring ☐ Random Sampling ☐ Water Audit ☐ Complaint ☐ Regulatory Verification ☐ Follow-up ☐ Other _____
Name of Bulk Water User	
Category	☐ Domestic ☐ Commercial ☐ Industrial ☐ Agriculture
Name of Bulk Water Supply Entity	
Project Name/ Source of supply	



Particulars	Details
Agreement / Entitlement / Quota No. & Agreement period	
Address of Premises Village/taluka/District	
GPS Coordinates	Latitude: _____ Longitude: _____
Name & Designation of Authorised Representative	
Name & Designation of Representative of Bulk Water User	
Contact No.	

PART B – WATER USE, TREATMENT AND DISCHARGE DETAILS

Water Balance Statement

Particulars	Domestic	Commercial	Industrial	Agriculture	Total
1. Water Entitlement / Allocation (KLD/MLD)					
2. Actual Water Intake (KLD/MLD)					
3. Actual Water Utilisation (KLD/MLD)					
4. Wastewater Generated (KLD/MLD)					



Particulars	Domestic	Commercial	Industrial	Agriculture	Total
5.a) Quantity Requiring Treatment					
5. b) Actual quantity treated					
6.Water Reused (KLD/MLD)					
7. Evaporation and losses					
8. Final Water Discharged in to natural drain(KLD/MLD)					
9. Other (Specials)					

Treatment Facilities

Particulars	Prescribed	Available	Installed Capacity (KLD/MLD)	Operating Capacity (KLD/MLD)	Remarks
STP					
ETP					
CETP Membership					
Other Treatment Facility					
Water Balance Verification					
Particular					
Total Water Intake					



Particulars	Prescribed	Available	Installed Capacity (KLD/MLD)	Operating Capacity (KLD/MLD)	Remarks
Total Water Utilised					
Total Wastewater Generated					
Total Water Recycled / Reused					
Total Water Discharged					
Unaccounted Water / Losses					

Remarks:

PART C – ENVIRONMENTAL COMPLIANCE VERIFICATION

Document	Available	Document No.	From and Valid up to	Remarks
Consent to Establish	☐			
Consent to Operate	☐			
Environmental Clearance (where applicable)	☐			
Latest MPCB Compliance Report	☐			
Water Audit Report	☐			
Flow Meter / Water Meter Records	☐			
STP / ETP / CETP Log Book	☐			



Document	Available	Document No.	From and Valid up to	Remarks
OCEMS Data (where applicable)	☐			
Other Relevant Documents	☐			

Documents not produced during inspection:

PART D – SAMPLE COLLECTION DETAILS

Sample ID	Sampling Point	Sample Type or nature	Date & Time	Container	Seal No.

Designated Laboratory:



Purpose of Testing:

PART E – PHOTOGRAPHIC RECORD

Photograph	Attached
Premises	☐
Water Intake Point	☐
STP / ETP / CETP	☐
Sampling Point	☐
Final Discharge Point	☐
Receiving Water Body	☐
Other	☐

Total Photographs Attached: _____

Photo Reference Nos.: _____

PART F – INSPECTION OBSERVATIONS

Treatment Facility Operational ☐ Yes ☐ No

Visible Pollution ☐ Yes ☐ No

Bypass of Treatment Facility Observed ☐ Yes ☐ No

Leakage / Overflow Observed ☐ Yes ☐ No

General Observations:

PART G – DECLARATION



I hereby certify that the inspection and sample collection have been carried out in accordance with the provisions of the Maharashtra Water Resources Regulatory Authority (Water Quality Assessment of Bulk Water Users) Order, 2026.

The Bulk Water User has been informed that any environmental permissions, consents, authorisations or compliance documents not produced during inspection may be submitted within the period prescribed under the Order.

AUTHORISED REPRESENTATIVE

Name: _____

Designation: _____

Signature: _____

Date: _____

Time: _____

BULK WATER USER / AUTHORISED REPRESENTATIVE

Name: _____

Designation: _____

Signature: _____

Date: _____

Time: _____

(If the Bulk Water User refuses to sign, the refusal shall be recorded below.)

Reasons for Refusal (if any):

WITNESSES (if required)

Witness 1

Name: _____

Signature: _____



Witness 2

Name: _____

Signature: _____

